



Planning Commission

**FINAL MINUTES OF THE REGULAR PLANNING COMMISSION MEETING
January 6, 2021**

The meeting was called to order at 7:02 p.m.

Location: Virtual meeting via Zoom

1. ROLL CALL:

Commissioners Present: Benjamin Beach, Barnali Ghosh, Savlan Hauser, Robb Kapla, Shane Krpata, Mary Kay Lacey, Christine Schildt, Jeff Vincent, and Brad Wiblin.

Commissioners Absent: None.

Staff Present: Secretary Alene Pearson, Katrina Lapira, Jim Frank, and Jordan Klein.

2. ORDER OF AGENDA: No changes.

3. PUBLIC COMMENT PERIOD: 1

4. PLANNING STAFF REPORT:

- Welcome back! Happy New Year!

Information Items:

- None

Communications:

- None

Late Communications: *See agenda for links.*

- Supplemental Packet One
- Supplemental Packet Two
- Supplemental Packet Three

5. CHAIR REPORT:

- Thanks for everyone's professionalism!

6. COMMITTEE REPORT: Reports by Commission committees or liaisons. In addition to the items below, additional matters may be reported at the meeting.

- None

7. APPROVAL OF MINUTES:

Motion/Second/Carried (Wiblin/Hauser) to approve the Planning Commission Meeting Minutes from December 16, 2020.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

8. FUTURE AGENDA ITEMS AND OTHER PLANNING-

- January 20 – Special Concurrent Meeting with Housing Advisory Commission (HAC) to discuss the Gentrification and Displacement Referral
- City Council (Special) – January 26 at 4pm - Parking Reform
- City Council – February 9 – Home Occupations
- Planning Commission - February 3
 - Chair and Vice Chair Elections
 - Arcades Public Hearing

AGENDA ITEMS

9. Action: *Public Hearing – Tentative Tract Map #8573*

Staff reviewed the entitled, mixed-use project located at 2628 Shattuck, the provisions of the proposed tentative tract map, and the findings required for denial of the tract map. Staff will provide more general information about the inclusionary housing ordinance and fee calculations at a later meeting.

Motion/Second/Carried (Vincent/ Krpata) to close the public hearing on the Tentative Tract Map #8573 at 7:35pm.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

Motion/Second/Carried (Ghosh/ Wiblin) to recommend that the City Council approve the Tentative Tract Map #8573, subject to the findings and conditions shown in Attachment 1 of the corresponding staff report.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

Public Comments: 2

10. Discussion: *Parking Reform Item*

The Commission and Staff discussed the upcoming Parking Reform recommendations to be presented at the Special City Council meeting on January 26, 2021.

Public Comments: 3

11. Action: *Work Plan Background and Subcommittee Formation*

Staff summarized the work conducted by the Planning Commission in 2020. Staff also reviewed the existing Council referrals and policy projects to be addressed as part of the 2021 Planning Commission Work Plan. The Commission appointed a subcommittee to develop the 2021 Work Plan and corresponding City Council report.

Motion/Second/Carried (Krpata/ Lacey) to appoint Commissioners Beach, Krpata, Vincent, Chair Kapla, and Hauser (Alternate) to a Work Plan Subcommittee.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None (9-0-0-0)

Public Comments: 3

12. Action: *Gentrification and Displacement Referral Background and Subcommittee Formation*

The Planning Commission and the Housing Action Committee will hold a joint meeting to discuss the Gentrification and Displacement Referral on Wednesday, January 20. The Commission appointed a subcommittee to focus on this project.

Motion/Second/Carried (Kapla/Wiblin) to appoint Commissioners Krpata, Schildt, Wiblin, and Hauser (as Alternate) to form the Gentrification and Displacement Subcommittee.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None (9-0-0-0)

Public Comments: 1

13. Action: *2021 Nominations for February Election*

Commissioners put forward nominations for the Chair and Vice Chair election.

- Chair Nominees
 - Chair Kapla
- Vice Chair Nominees
 - Vice Chair Lacey
 - Commissioner Krpata

Motion/Second/Carried (Vincent/ Wiblin) to adjourn the Planning Commission meeting at 10:08pm.

Ayes: Beach, Ghosh, Hauser, Kapla, Krpata, Lacey, Schildt, Vincent, and Wiblin. Noes: None. Abstain: None. Absent: None (9-0-0-0)

Public Comments: 0

Members in the public in attendance: 11

Public Speakers: 5 speakers

Length of the meeting: 3 hours and 6 minutes



Alene Pearson

Planning Commission Secretary